



**West Seneca Central School
District 2022-2023
Budget Calendar**

- November 2 Board of Education Workshop meeting
(early outline of process - budget goals/guidelines, fund balance plan, budget calendar)
- December 7 Board of Education Business meeting
(propose - approve budget goals/guidelines, fund balance plan, budget calendar)
- December 13 Budget allocations distributed internally.
- January 18 **Board of Education Workshop meeting**
(propose - present summarized rollover budget)
- January 21 Complete proposed Annual Budget due in the Treasurer's office via computer input.
CLOSING DATE FOR BUDGET INPUT.
- January 4-29 Meetings to gather department plans (needs/requests)
- February 15 Board of Education Workshop meeting
(propose - present preliminary revenue estimates, tax levy limit calculation)
- February 25 CLOSING DATE FOR ENTRIES IN ALL SUPPLY CATALOGS.
- March 1 Submit tax levy limit calculation to the Office of State Comptroller School Board
- March 8 Board of Education Business meeting
(propose - present 1st draft of budget, change items and decision points)
- April 5 Board of Education Workshop meeting
(propose - present 2nd draft of budget, change items and decision points)
- April 19 Board of Education meeting
(propose - present final draft of budget and impact of state budget, adoption of budget)
- May 3 Budget Hearing**
- May 17 Annual Meeting** (budget vote) (3rd Tuesday in May)
- June 21 Uniform Budget Re-Vote Date

